

# BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council  
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## NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 1<sup>st</sup> November 2023 at 7:00pm  
in Bucklesham and Foxhall Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

*Ruth Johnson*

Clerk to Bucklesham Parish Council, 27<sup>th</sup> October 2023

### Agenda

1. **Apologies for absence:**
  - a. To receive apologies.
  - b. To accept apologies.
2. **To receive any:**
  - a. Declarations of pecuniary interest.
  - b. Declarations of non-pecuniary interest.
  - c. Applications for dispensation on agenda items.
  - d. Declarations of gifts or hospitality received over the value of £50.00
  - e. Notifications of lobbying with reference to planning applications to be discussed.
3. **Public Participation (15 Minutes Maximum) – To receive:**
  - a. Reports or comments from District and/or County Councillors.
  - b. Reports or comments from any member of the public.
4. **To agree minutes of meeting dated 22<sup>nd</sup> September 2023.**
5. **Clerks Report – To receive updates on matters not requiring debate or decision.**
6. **To receive and ask questions of report from Cllr Gardner on Felixstowe Peninsular Community Partnership (FPCP) of 11/09/23.**
7. **To receive and ask questions of report from Cllr Gardner and Cllr Bickers on Nationally Significant Infrastructure Projects (NSIPs) Seminar of 18/09/23.**
8. **To receive and ask questions of report from Cllr Brinkley on Cross Boundary Group of Parish Councils (CBGPC) meeting of 18/09/23.**

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Please be aware that recording of the meeting is probable

**9. To discuss the Community Asset Transfer (CAT) of the Bucklesham Allotments from East Suffolk Council (ESC).**

**10. Playing Field:**

- a. To discuss the proposed wild flower strip.
- b. To discuss the available grant for a Monkey Challenge climbing wall.
- c. To discuss the request for a disabled access roundabout in the play area.

**11. Documentation:**

- a. To discuss and agree the Allotment Tenancy Agreement.

**12. Highways:**

- a. To discuss the 20's Plenty Campaign.
- b. To discuss the numerous ongoing reports to Suffolk Highways with regards to various issues.

**13. Planning:**

- a. To discuss the progress of the Castlemore Homes development on Levington Lane.
- b. To discuss DC/23/3766/FUL single story side extension, 10 Green Crescent, IP10 0EA.
- c. To discuss DC/23/3760/FUL retrospective permission for fence, 10 Levington Lane, IP10 0DZ.

**14. Finance Matters:**

- a. To review accounts as at 31<sup>st</sup> October 2023 and review Bank Statements.
- b. To discuss and provisionally agree the proposed Budget 2024/25.
- c. To discuss the request for funding from Suffolk Accident and Rescue Service.
- d. To discuss the annual donation to the Royal British Legion Poppy Appeal.
- e. To authorise the following invoices for payment:
  - i. SALC £78.00
- f. To note Payments made since last meeting:
  - i. Signs For You £68.03
  - ii. SALC training (new Councillor) £72.00
  - iii. Print 4 U (Bugles) £97.00
  - iv. N Hall (VH maintenance) £240.00
  - v. MacAfee (computer virus protection) £94.99
  - vi. Gallagher Insurance £597.81
  - vii. Microsoft subscription £71.84
  - viii. SALC (payroll services) £22.80
- g. To note Payments received since last meeting:
  - i. None
- h. To note Bank Balances as at 31<sup>st</sup> October 2023:
  - i. Current Account (No. 80152285) £tbc
  - ii. Savings Account (No.00605875) £tbc

**15. To nominate a Councillor to represent the Parish Council and lay the wreath at the Remembrance Day service at St Mary's Church on Sunday 12<sup>th</sup> November 2023.**

**16. To agree Parish Council meeting dates for 2024.**

**17. To receive agenda items for next meeting (Wednesday 10<sup>th</sup> January 2024).**